

CITY OF MINBURN NEWSLETTER



CITY HALL HOURS

Monday, 9:00-12:00 & 1:00-5:00

Tue-Fri, 8:00-12:00 & 1:00-4:00

Sat & Sun, Closed

Phone: (515)677-2245

Email: cityclerk@minburn.org

Website: Minburn.org

OFFICIALS

MAYOR

Joe Stuetelberg

CITY COUNCIL

Meaghan Bennett

Megan Cline

Laura Helm

Andrew McGuire

Jared Mills

Chris Helm – Clerk & Works

Abby Embree – Library Dir.

COMMUNITY CALENDAR

May

12 – Regular City Council Meeting
7pm – City Hall

26 – Memorial Day – City Hall Closed

June

9 – Regular City Council Meeting
7pm – City Hall

14 – Meet Me in Minburn – Concert Series
Meek Park – Jake Kemble
Dinner @5, Concert @7

July

3 – Meet Me in Minburn – Concert Series
Meek Park – One2Go
Dinner @5, Concert @7

4 – July 4th – City Hall Closed
Celebrations City-Wide

14 – Regular City Council Meeting
7pm – City Hall

May – 2025

MESSAGE FROM CITY HALL

As Memorial Day approaches, take a moment and pause to honor the brave men and women who gave their lives in service to our country. Their sacrifice is never forgotten, and we are grateful for the freedoms they've secured for us all.

Thank you for your continued commitment to our community. City Hall is here to support you—please reach out with your questions and ideas.

Wishing you a Safe and Meaningful Memorial Day.

—Your Friends at Minburn City Hall



Thinking About Raising Backyard Chickens?

If you're planning to keep chickens within city limits, residents must first apply for a Chicken Permit through City Hall.

- ✓ Complete a Chicken Permit Application (available at City Hall)
- ✓ Provide a site plan showing the location of your coop
- ✓ Comply with all city requirements in City Ordinance 57 (Urban Chickens)
Note: Roosters are not permitted.

Let's work together to keep backyard flocks healthy, safe, and neighbor-friendly!

Stay Safe with Smart911

With Smart911, you can create a free safety profile that gives 911 dispatchers critical information during an emergency, such as medical needs, household members, and pets—helping first responders provide faster, more informed assistance.

Plus, you'll receive important community alerts about severe weather, boil orders, and other emergencies right on your phone or email.

Sign up at www.smart911.com

Take a moment today to protect your home and stay connected!

Tree Trimming Reminder

Trees must be trimmed in accordance with city ordinance (151.04) to ensure safety and visibility for pedestrians and vehicles.

Branches should be kept at least **8 feet above sidewalks** and **15 feet above streets**. Please take a moment this season to check your trees and trim as needed.

The City will be reaching out in May to ensure compliance

Thank you for helping keep our community safe and beautiful!

Friendly Reminders:

Filling Your Pool?

Before you start, be sure to contact City Hall! Portable water meters are available to check out—using one will help you avoid additional sewer charges when filling your swimming pool this spring.

Please Pick Up After Your Pets

We all love our furry friends, but nobody likes stepping in an unexpected surprise! Please be a good neighbor and remember to clean up after your pets when walking them around town or in our parks.

- ✓ It's the Responsible Thing to Do
- ✓ It Keeps Our Community Clean & Safe
- ✓ It's Required by City Ordinance

Let's all do our part to keep Minburn beautiful and enjoyable for everyone—two-legged and four-legged alike!

CITY OF MINBURN GRINDER PUMP NOTICE

In the event your grinder pump alarm activates, please follow these steps:

1. Press the button located at the bottom of the electrical box (the box with the red light on top) to silence the alarm.
2. The alarm should reset within one hour. If the alarm does not reset, please contact City Hall immediately.
3. If the alarm activates after business hours, leave a message, and we will respond as soon as possible.

The following items must not be disposed of through the grinder system:

-Glass	-Metal	-Seafood Shells	-Coffee Grinds
-Diapers	-Explosives	-Grease/Cooking Oil	-Paint
-Egg Shells	-Gravel/Sand	-Socks/rags/cloth	-Floor Stripper
-Kitty Litter	-Gasoline	-Strong Chemicals	-Lubricating Oil
-“Flushable” Wipes	-Sanitary Napkins or Tampons	-Plastic	

Hair and Grinder Pump Maintenance:

-Hair can also be detrimental to the grinder pump. Although it is impossible to prevent all hair from entering the system, we recommend using an inexpensive trap in your tub, shower, or sink to catch most of the hair. Hair can wrap around a valve, preventing it from closing properly and causing the pump to wear out faster.

-Use common sense when disposing of items. Anything hard or fibrous can bind the grinder and cause damage.

-Items processed by a garbage disposal can also be gritty and cause damage to the grinder system.

Liability Notice:

*** **Any damage caused to the grinder pump by improper disposal of prohibited items will result in repair costs being charged to the homeowner.** ***

MINBURN PUBLIC LIBRARY

Library Hours:

Monday: 10am-6pm
Tuesday: 4pm-8pm
Wednesday: 10am-4pm
Thursday: 10am-4pm
Friday: 10am-4pm
Saturday: 10am - 2pm
Sunday: Closed

Contact:

Phone: (515)726-3900
Email: Library@minburnlibrary.com
Website: MinburnLibrary.com



Feel free to visit and take what you need,
no questions asked.

We welcome donations, including
perishable items, as we have both
refrigerator and freezer storage available.

Eat Greater Des Moines and Hunger Free
Dallas County have been generously
providing donations to our food pantry
twice a month, typically during the 3rd
and 4th weeks. If you require immediate
assistance, please reach out.

Questions?

Contact the Minburn Public Librar

City Elections

The City of Minburn will hold its
regular municipal election on
Tuesday, November 4, 2025.
The following offices are on the ballot:

Mayor – 4-year term
City Council (3) – 4-year term

Residents interested in serving their
community through local government
are encouraged to consider candidacy
for one of these important roles.
Elected officials play a vital role in
guiding city policy, overseeing
municipal operations, and
representing the interests of
Minburn's citizens.

**Nomination papers and more
candidate information** are
available at Minburn City Hall and
through the Dallas County Auditor's
Office. Filing deadlines and additional
details will be announced in
accordance with the official election
calendar.